

ADMINISTRATIVE-INTERNAL USE ONLY

3 JUL 1974

MEMORANDUM FOR: Deputy Director of Security (P&M)
SUBJECT : SRD Productivity Data

1. Attached is a copy of the SRD Statistical Report covering Fiscal Year 1974.

2. A comparison of the FY 1974 statistics with FY 1973 reveals a minor decrease in Communications activities. The number of cases processed shows a decline of 2530 cases and this has had a significant effect on Information Processing activities where there has been more than a 26% decrease in units produced.

3. A substantial decrease took place in Filing activities, however, considering the man-years assigned (14 in FY 1973 as opposed to 12 in FY 1974) we produced more units per assigned man-year.

4. Minor increases appeared in Case Analysis, File Retirement and Outside Agency [REDACTED] activities. Briefings and debriefings conducted by the Compartmented Information Branch also showed a slight increase. STATINTL

5. Notable increases occurred in the Indices, Computer Support, Microfiche and Compartmented Information activities. While the increase in Indices activities is attributable to the purging of large groups of names, other increases indicate a real growth in the work produced.

6. If the units utilized for measurement are taken as a whole, this Fiscal Year saw an increase of 21.4% over Fiscal Year 1973.

[REDACTED]
Chief,
Security Records Division

STATINTL

Attachment

cc: C/PPB

ADMINISTRATIVE-INTERNAL USE ONLY

PPB 64-26

5 JUL 1974

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

SRD Productivity Data

FROM: STATINTL

EXTENSION

NO.

DATE

7338

3 July 1974

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

Chief, PPB

5 July 74

TB

1-3: Is this useful in preparing the annual report?

2.

STATINTL

7/16/74

EWL

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JUL 5 10 38 AM '74